

St. Edward's Parish Council Meeting Minutes

October 27, 2025

Time: 7:00 PM

Location: Sacred Heart Center basement

Attendees:

- **Members Present:** Melissa Martin (Chair), Bill Mahin (Vice-Chair), Stephanie Stindt (Secretary), Micayla Walden, Bob Morris, Morris Wilber, Kay Rieke, Monica Thayer
- **Visitors/Building Committee:** Philip Meinecke, Jared Collette, Brent Martin, Karen Splichal, Ed Splichal, Deacon Steve Heiman

Fr. Joseph Kieffer opened the meeting with a prayer. Monica Thayer moved to approve the corrected meeting minutes. Kay Rieke seconded. Motion carried unanimously.

Pastor Report: Fr. Kieffer

- Father Joe reported that the Town Hall regarding the renovation will be Saturday, November 1 @ 10:00 AM in the Sacred Heart Center.

Old Business:

- Bob Morris reported that the Scott family gave a donation for the purchase of 2 engraved granite benches to be placed on the grounds of St. Edward's. A decision still needs to be made on the placement and landscaping.
- Bob will reach out to contacts to draw up a landscaping plan.

New Business:

- The floor and toilet in the bathroom of the Sacred Heart Center needs to be replaced.
- Father will talk to the Knights of Columbus to see if there's someone who can help with replacement.

Committees Reports:

- Liturgy Committee – (Jared)
 - Book of Deceased will be kept out all of November.
 - Another handrail will be put on the side of the Church, opposite the ambo.
 - We will be doing poinsettia donations again this year.
 - There was discussion on ways to thank David's Creations for flower donations throughout the year.
 - All Parish Council members will collect names of those who may be able to fill positions in the Ministry and Stewardship booklet.
- Family Life Committee
 - Bill and Gayle Mahin volunteered to Chair the Family Life committee.
 - Stephanie reported the aggregated results of the survey. There are still a few surveys trickling in. She will add those results to the data to be sent out to Parish Council members.

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- Monica will organize a food drive to donate to the food pantry as SNAP benefits will no longer be paid out.
- The Fall Fest made \$6,818.05. A handout was placed in the bulletin with the highlights of the Fall Fest.
- St. Edward's will have a "trunk" at the community Trunk or Treat event in downtown Belleville on October 31 (4:00-6:00)
- Micayla will contact the Diocese and arrange a speaker to come to St. Edward's during Advent.
- Finance Committee
 - Father reported that we are doing well with our finances. A donation by the Scott family was reported as well as what the Fall Fest brought in.
 - Expenses decreased due to the salary of Father Kieffer being split among 4 parishes.
- Building Committee (Philip)
 - There was discussion on planning for the logistics of the Town Hall.
 - Philip volunteered to take over as Chairman of the building committee.
- Education Committee (Micayla)
 - Because of the re-order of Sacraments, Micayla will join a webinar on curriculum on October 30 that could be used in Faith Formation by the Augustine Institute.
 - Vocation Awareness Night will be November 5th. All are invited to attend. Sister Serena will come to talk about religious life.
 - Advent Family Night will be November 26. Families are invited to come and learn ways to celebrate Advent and build an

Meeting Adjourned: 8:30 PM

Closing Prayer: Fr. Kieffer

Next Meeting: November 24, 2025 @7:00 PM

Action Plan

Select a contact who can draw up a landscaping plan for the benches donated by the Scott family	Bob	11/25/25
Seek clarification from the Bishop on the reredos	Father Kieffer	11/25/25
Meet with the Knights of Columbus to discuss need to repair the bathroom of the SHC and painting parking lines in the front of the Church.	Father Kieffer	11/25/25
Organize Food Drive	Monica	11/25/25
Collect a list of names who can fill positions on the Ministry and Stewardship booklet	All Council Members	11/25/25
Contact the Diocese and arrange a speaker for Advent	Micayla	11/25/25

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